



# WELCOME

*Get to know your  
Home Away from Home*

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BELCHAK'S WINDOW

800 COTTAGEVIEW DR #204  
TRAVERSE CITY, MI 49684

[THECATEREDSTAYS.COM](http://THECATEREDSTAYS.COM)

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Thank you for choosing to stay with us! We are excited to welcome you to Belchak's Window!

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# ABOUT THE HOUSE

Some places offer a place to stay.

Others offer a connection to something greater.

Located within the historic Commons campus, Belchak's Window is one of those rare spaces that blends the past and present in a truly unforgettable way. Originally built as part of the Traverse City State Hospital in the late 1800s, this remarkable building has been thoughtfully restored, preserving its incredible architecture while creating a comfortable and inviting home for our guests.

The name Belchak's Window was chosen to honor a small but meaningful piece of the building's history. Just outside the primary ensuite bathroom, you'll find the name "Belchak" carved into the historic brickwork. Believed to have been left by a former patient during the years the hospital was in operation, this simple inscription serves as a powerful reminder of the many lives connected to these walls.

At Catered Stays, we feel privileged to care for this home and share it with guests from around the world. We believe places like this deserve to be experienced, appreciated, and preserved for future generations.

Thank you for being part of this property's continuing story. We hope you enjoy your time here as much as we enjoy sharing it.

Warm regards,

*Welcome home!*

Andrew & Team - Belchak's Window

Super Hosts since 2021 | "Guest Favorite" on Airbnb

# OUR GUEST REVIEWS

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Andrew's place is like staying in a 5 star hotel. Walk into sprawling 16 foot ceilings. Squeaky clean space with upscale furniture and flooring. The natural light is amazing. The location is elite. We were torn whether to stay on the water or in the villages with its rich history and we were not disappointed. You can stay on the water anywhere but this is a one of a kind opportunity. The elevator opens and you are at a great breakfast restaurant (Red Spire). Two coffee shops within a block but our favorite was right across the street. There is actually a 3rd option even closer that is a bakery we didn't try. You can walk one block to a winery or brewery. The best Italian in town is also one block away. So many cute shops literally downstairs also. You are 5 minutes to the beach or downtown bars. We were able to get Uber rides in early June. Outside of peak season in the winter that might not be the case. We would definitely stay here again!



A lovely stay at Belchak's Window. The place felt spacious - thanks to the tall ceiling and natural sunlight. A well stocked kitchen, comfortable beds, and room to lounge. It was perfect for two couples. Would stay again.



We would definitely stay again. Easy to get to downtown TVC. Andrew's place was very personal, felt like being home. Stayed for 12 days and enjoyed exploring the restaurants, shops and grounds. By far one of the best vacation rentals we experienced.





## MEET YOUR HOSTS

We both grew up in Traverse City - it's also where we've chosen to return and raise our own family. We've got three kids (all born within 4 years of each other!) and two rescue dogs (an old, people-loving Bassett/Black Lab mix named Onyx and a little Sausage Dog named Geo). As a family, we cherish this city and all the exciting experiences that Northern Michigan has to offer, which is why we love sharing our local insights with guests to ensure they enjoy everything to the fullest.

Our greatest joy comes from making each guest feel at home, and nothing is more rewarding than welcoming back repeat visitors. Whether it's for relaxing, remote work, family events, or just for fun, thank you for trusting us with your valuable time away from home.

*Ashley and Andrew*



# HOUSE GUIDE

- Historic Commons Condo with Soaring Ceilings
- Walkable to Restaurants, Shops & Trails
- Minutes from Downtown Traverse City

## PARKING DIRECTIONS

One vehicle is permitted per reservation in the designated lot next to the Mercato building. Additional parking is available along Cottageview Drive, Red Drive, or behind Pleasanton Baker. Please be mindful of posted signs and parking regulations throughout the Commons campus.

## TAP WATER

Traverse City city water services the Commons campus and is perfectly safe to drink. For your convenience, the refrigerator is equipped with a filtered water dispenser if you prefer filtered drinking water.

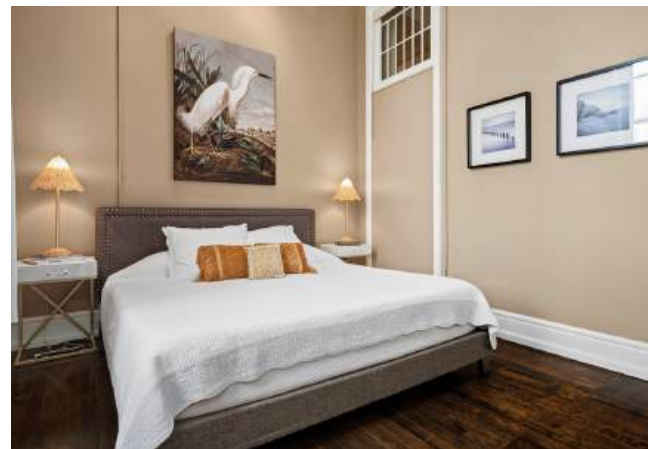


## INCLUDED SUPPLIES

We provide two rolls of toilet paper per bathroom, as well as starter supplies for coffee, paper towels, spices, cooking spray, beach/shower towels, shampoo, conditioner, body wash, and more! If there is anything missing that you think should be there, please don't hesitate to reach out.

## HEATING / COOLING

There are 2 thermostats: one is located just inside the unit entry in the hallway near the guest bedroom. The second is located by the master bedroom. Feel free to adjust the temperature to your comfort during your stay. Please keep windows closed.





# WIFI IS ON THE HOUSE

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NETWORK GTC204

PASSWORD Asylum85#

# HOUSE RULES

## 01

### A NOTE ABOUT PETS

While we absolutely love our furry friends, pets are not permitted at Belchak's Window. This policy helps us maintain the comfort of all guests and complies with the building's condominium regulations.

We appreciate your understanding and cooperation in helping us keep this historic space welcoming for everyone.

## 02

### SMOKE-FREE COMMUNITY

Please note that The Village at Grand Traverse Commons is a smoke-free campus. Smoking and vaping are not permitted inside the condo or anywhere on the Commons grounds.

## 03

### NO PARTIES

This home is made to bring family and friends together but please ensure that you adhere to the guest count entered into your reservation and respect the township quiet hours between 9pm and 8am.

## 04

### REPORT ANY DAMAGES

We know accidents happen. We would rather hear it from you before checkout so we can be prepared to fix or replace items during turnovers.



# THE KITCHEN



## THINGS TO KNOW

We've stocked the kitchen with a variety of cookware, dishes, glassware, and essential kitchen tools to help make your stay as comfortable as possible. You'll also find starter supplies including coffee, dish soap, dishwasher pods, and paper towels.

Whether you're enjoying breakfast before exploring the Commons or winding down with dinner after a day downtown, we hope this space feels like home. If you discover anything missing, please let us know, we're always happy to help.

## COOKWARE ESSENTIALS

- Pots and pans
- Microwave
- Toasters and ovens
- Crockpot
- Coffee machine
- Electric Tea Kettle
- Dishwasher
- Blender
- Bowls and plates
- Cups and mugs
- Basic utensils
- Knives and cutting board
- Mixing Bowl
- Measuring Cup
- Grater



## OTHER AREAS



### THE SHOPS AT THE COMMONS

Located just downstairs, browse local shops, galleries, coffee, wine, and specialty retailers located throughout the Commons campus. All just steps from your door.



### THE COMMONS BALCONY

Just outside the laundry room, you'll find a seasonal shared balcony overlooking the beautiful Commons grounds. It's the perfect place to enjoy your morning coffee, catch up on a good book, or simply relax and take in the peaceful surroundings.



### HISTORIC SITTING AREA

Just outside the condo, you'll find a quiet sitting area perfect for enjoying a morning coffee, reading a book, or simply taking in the peaceful atmosphere of the building. During the State Hospital era, these gathering spaces were intentionally designed to foster community and conversation among residents.



## CHECK IN CHECK OUT

### CHECK IN: AFTER 4PM

You'll receive your unique entrance code on the morning of your arrival. Since it's self-check-in, you're welcome to arrive any time after 4pm at your convenience (whether it's 4pm on the dot, 11pm, or 2am the next morning). We don't require a specific time or walk through with us!

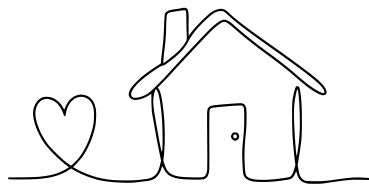
### CHECK OUT: BEFORE 10AM

We try to make your getaway as stress-free as possible... so we don't have a huge departure checklist. We simply ask that you start the dishwasher with the dishes you've used and leave the house in good condition. You are welcome to leave linens as they lie and leave trash bags in their respective space.

We've gotten feedback that some people want a little more guidance (we're both first-born children - we get it). The outdoor trash containers are located behind the white fence outside of the Fountain Entrance (or use any outdoor dumpster) or pile your towels in the bathtub (again, not required). We ask that you leave sheets on beds (you don't have to make them) so we can spot clean before washing.

Lastly, be sure to leave a five star review and book a future stay!





## TIPS FOR YOUR STAY

### 01

As our guest, you'll receive 10% off at all Mercato shops and most Mercato restaurants! Simply let the staff know you're staying at Belchaks Window to receive your discount.

(Please note that a few restaurants do not participate.)

### 02

Bikes, strollers, and other personal belongings should be stored inside your condo rather than in the hallways or on the porches. Shoes, boots, skis, and snowshoes are welcome inside. Just place them on a waterproof mat or tray to help keep the floors clean and dry.

### 03

Quiet hours are observed from 9:00 PM to 8:00 AM. Whether you're relaxing on the balcony or coming and going through the hallways, we kindly ask that you keep noise at a respectful level so everyone can enjoy the peaceful atmosphere of the Commons.

### 04

Check out our add-on packages for decorations, special events, concierge services and more at [TheCateredStays.com](http://TheCateredStays.com)

## TELEVISIONS

You are welcome to use the smart TV located in the living space. We provide Paramount+ but you are welcome to use any other streaming service with your own login. Please be sure to log yourself out, as we do not monitor this. (Many services allow you to logout remotely now).

## COFFEE MACHINE

We have a Hamilton Beach Flex Brew, so you can have one cup or an entire pot.

We provide:

- coffee grounds
- filters
- kcups
- electric tea kettle
- sugar
- sweetener
- creamer

## WASHER AND DRYER

Card-operated washers and dryers are available in the shared laundry room within the building. For your convenience, we've provided a starter supply of laundry detergent in the condo. Please be mindful of other residents and guests when using the shared laundry facilities.

## DISHWASHER

Please start dishwasher with used dishes from your stay before you leave. There are pods available under the kitchen sink.



# APPLIANCES & ELECTRONICS



## TRASH

To help us keep the space clean, please use the designated trash cans throughout the house. If you need to remove trash from the condo, the outdoor containers are located behind the white fence outside of the Fountain Entrance (or use any outdoor dumpster).



## RECYCLING

Recycling is encouraged. Please place paper, cardboard, plastic, and other recycling-friendly items in the designated recycling receptacles located by the outdoor trash container.



# YOUR NEAREST



## GROCERIES

- Olsen's Food Store: 3850 N Long Lake Rd, Traverse City, MI 49684
- Meijer: 3955 N U.S. 31 S, Traverse City, MI 49684
- Tom's Food Market: 1201 S Division St, Traverse City, MI 49684
- Aldi: 3123 W South Airport Rd, Traverse City, MI 49684



## COFFEE SHOPS

- Higher Grounds: 806 Red Dr, Traverse City, MI 49684
- Cuppa Joe: 1200 W Eleventh St # 101, Traverse City, MI 49684
- Starbucks: 3995 N US 31 Traverse City, MI 49684



## BAR AND RESTAURANTS

- PepeNero: 700 Cottageview Dr Suite 100, Traverse City, MI 49684
- Spanglish: 1333 Yellow Dr, Traverse City, MI 49684
- S2S: 1371 Gray Dr suite 300, Traverse City, MI 49684



## GAS STATIONS

- Meijer: 3995 N US 31, Traverse City, MI 49684
- Speedway: 704 W Front St, Traverse City, MI 49684
- Mobile: 429 W Fourteenth St, Traverse City, MI 49684



## FAMILY-FRIENDLY TRAIL

There are lots of trails right behind the Commons!

- Botanic Garden at Historic Barns Park, 1490 Red Dr, Traverse City, MI 49684



# EMERGENCY *Information*

In case of any sort of emergency during your stay, please contact the local officials immediately. *Emergency phone number: 911*



EMERGENCY  
CONTACT

231-714-6584  
231-735-4421



MEDICAL  
EMERGENCY

Nearest Hospital is Munson Medical Center  
1105 6th St, Traverse City, MI 49684



FIRE STATION  
STATION

Traverse City Fire Station 1  
500 W Front St, Traverse City, MI 49684

## FIRST AID KIT

Located in the left-hand cupboard in the main floor's central bathroom.

## FIRE EXTINGUISHER

Located under the kitchen sink and in the coat closet across from the front door.

# GETTING AROUND



## CHAUFFER SERVICES

TC Wine Girl: 231-492-0048

Larger Groups:

Magic Shuttle Bus: 231-492-6144

WineandBeerTours.com: 231-499-2656

## KAYAK/BOAT/WATERSPORTS RENTAL

Aussie Watersports: 231-932-1800 (aussiewatersports.com)

## BICYCLE/SKI/SNOWSHOE RENTAL

Brick Wheels: 736 E Eighth St. (231-947-4274) (BrickWheels.com)

# Places TO SEE



There are a few specific areas that really have our hearts. If you need some inspiration for where to go and what to do, look no further! We are also more than happy to help you customize these trips or brand new ones based on specific requests as well!



Whether it's summer, winter, family time, or a couple's retreat, there's a little bit of everything for everyone!

# LOCAL DAY TRIP

## GRAND TRAVERSE COMMONS

The Village at Grand Traverse Commons  
This is one of our favorite areas within Traverse City. Created from the ruins of the Historical Traverse City State Hospital, this beautiful compound boasts delicious restaurants, bakeries, local retailers, coffee shops, a brewery, and a winery. The buildings are stunning and the history is haunting. You could easily spend a half-day just wandering the grounds. You can even sign up for a tour to make the most of your time here and learn everything you need to know!



### SOME OF OUR FAVORITE SPOTS WITHIN THE COMMONS:

- Red Spire Brunch
- Sugar 2 Salt Breakfast/Brunch
- Higher Grounds Coffee
- Spanglish (Lunch)
- Left Foot Charlie's Winery
- Pepenero (Fine Dining - Reservations Strongly Recommended)

#### Activities:

- Historic Barns Park
- Botanic Gardens
- Fairy Garden
- Seasonal Farmers Market
- Bocce Ball at the Piazza

There are also tours available at:  
[thevillageetc.com/tour](http://thevillageetc.com/tour)

# LOCAL DAY TRIP

## SLEEPING BEAR NATIONAL LAKESHORE

You absolutely cannot leave Northern Michigan without a visit to Sleeping Bear.

### SOME OF OUR FAVORITE SPOTS AROUND THE DUNES:

#### \*HIKING

- Empire Bluff Trail
- Pyramid Point
- Alligator Hill
- Dune Climb (great for families)

#### \*BEACHES

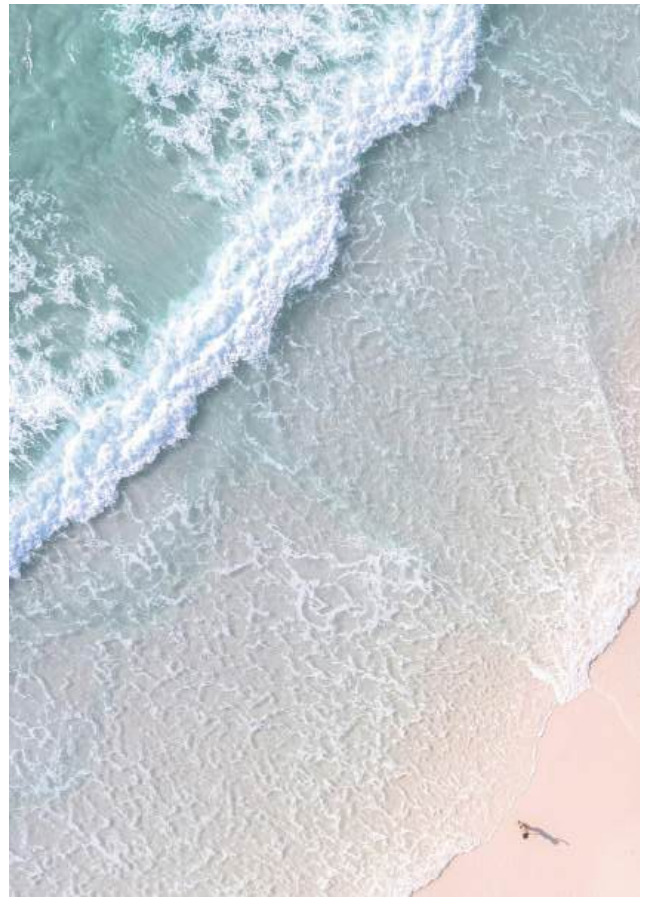
- Empire Beach (South Bar, has a playground, bonfire pits)
- North Bar Lake (two incredible beaches in one but quite a walk)

#### \*SIGHTSEEING

- Pierce Stocking Scenic Drive (an 8 mile driving loop with several stop offs for views. While all of it is beautiful, be sure to spend the most time at Lookout #9 - you'll get all the views without the hike)

#### \*NEARBY FOOD

- Cherry Republic Glen Arbor (snacks, samples, wine tasting, souvenirs, and ice cream)
- Boonedocks (big deck, live music)
- Art's Tavern (cash only)



# LOCAL DAY TRIP

WEST FRONT STREET,  
TRAVERSE CITY

Obviously the downtown stretch of Traverse City has lots of local shops and restaurants. All of the dinner options downtown are fairly on par with one another. It will mostly just depend on food-type preferences.



HERE ARE A FEW OF OUR  
FAVORITES:

- Towne Plaza (brunch)
- Red Ginger (Asian Fusion)
- Loco Boys (Tacos)
- Poppycock's (New American Fare)
- Slabtown Burgers (Stuffed Burgers)
- The Parlor or North Bar (Craft Cocktails)
- Little Fleet (Food Trucks)
- Peace, Love, and Little Donuts
- Cook's House (Fine Dining, Reservations far ahead of time recommended)

# LOCAL DAY TRIP

## WINE TASTING TRAILS

### LEELANAU PENINSULA WINE TRAIL

Leelanau is one of the two wine trails in TC. Some of our favorite stops for Leelanau wine tasting are:

- Shady Lane (best red wines in the area)
- Brengman Brothers
- L. Mawby and Little Big Wines (two wineries on one property!)
- Suttons Bay Ciders (okay, it's not a winery... but the views are STUNNING).

### OLD MISSION PENINSULA WINE TRAIL

Old Mission is the second of the two wine trails in TC. Some of our favorite stops for Old Mission wine tasting are:

- Mari
- Bonobo
- Chateau Chantal
- Black Star Farms



# LOCAL DAY TRIP

## FISHTOWN (AKA LELAND)

This is the most adorable little fishing village. There are lots of little shops to wander through in between a tasty lunch and ice cream.

### SOME OF OUR FAVORITE SPOTS IN/AROUND LELAND:

- The Cove (Dining by the Dam)
- Trish's Dishes (Sandwiches)
- The Cheese Shanty (Sandwiches and cheese curds - Go early as they close once sold out for the day)
- Harbor House (Ice cream and Souvenirs)
- Grand Traverse Distillery (Tasting Rooms)
- Van's Beach (Swimming, Stone Hunting).



# Things TO DO WITH KIDS

## MOOMERS

The World-Famous Moomers is a fun place to get ice cream and admire the cow farm right outside. It's always a big hit for kids of all ages. The line may be long during the summer, but it moves pretty quickly so don't let that deter you!

## HISTORIC BARNS PARK

Historic Barns Park and the Botanic Gardens are places we could spend an abundance of time. In this little area, there are masterful flower, butterfly, and Asian-inspired "secret" gardens, historic barns from the Old State Hospital, fairy gardens created by locals, trails into the woods that overlook the entire city, and a kid's garden with a couple fun activities. It's a great place for picnicking and exploring - and the best part is that it's completely free!

## JACOB'S FARM

Jacob's Farm is a stunner for the summer and fall. With several play structures, lots of outdoor/flex seating, cocktails, cider, food, live music in the summer, corn mazes in the fall, it's a wonderful place that is fun for kids (and adults) of all ages!

## GLEN LAKE SCHOOL PLAYGROUND

Glen Lake Schools built a state-of-the-art accessible playground that is a blast for kids of all ages. During the summer months (when school is not in session), this is a great place to get some energy out. It's very large and has many different types of structures to keep kids interested for hours.



# BEST RESTAURANTS

## SPANGLISH

One of the most popular restaurants in The Commons, serving creative Latin-inspired cuisine with fresh ingredients and bold flavors. Reservations are recommended during peak season.



## TRATTORIA STELLA

Located within the historic underground corridors of The Commons, Trattoria Stella is consistently ranked among Traverse City's best restaurants. Featuring Italian cuisine, an extensive wine list, and a one-of-a-kind dining atmosphere. Reservations are strongly recommended.



## LEFT FOOT CHARLEY

A Traverse City favorite located right here in The Village at Grand Traverse Commons. Stop in for wine flights, local ciders, and a relaxed atmosphere just steps from your condo. Perfect for an afternoon tasting or pre-dinner drink.



## THE RED SPIRE BRUNCH HOUSE

A Traverse City brunch staple located right on the Commons grounds. Famous for creative breakfast dishes, coffee, and generous portions. Arrive early on weekends as wait times can be long.



# BEST WINERIES



## CHATEAU CHANTAL

This winery has been in business for over 30 years and has some of the most incredible views in all of Traverse City, overlooking BOTH bays. Enjoy a glass of wine indoors or on one of their two patios .

## SHADY LANE CELLARS

The setting for this winery is absolutely stunning. Located on Leelanau Peninsula, this winery offers a variety of wines in their incredible tasting room and also offer tours of their vineyard.

## BRY ESTATES WINERY

A favorite among locals and visitors alike, Brys Estate offers award-winning wines, stunning bay views, and one of the most picturesque winery settings on Old Mission Peninsula. Don't miss the Secret Garden and seasonal lavender fields during your visit.

## SUTTONS BAY CIDERS

If cider is more your speed, Northern Michigan has several great options, including Suttons Bay Ciders. With incredible views and beautiful tasting room, this is a must for cider lovers.



This place was fantastic. Such a unique place to stay with lots of history. Lots to do on first level including shopping and dining. The condo was beautiful and so bright with the tall windows! Everything was clean and tidy and very comfortable! Communicating with Andrew was great. Will definitely stay here again!!



If you are looking for a unique place to stay, Belchak's Window delivers! History meets charm here, and you'll leave feeling like you still have more to come back for. If you enjoy history or architecture, this puts you in the heart of exploration into the stories of the State Hospital. If staying in is more your vibe, the space delivers all of the cozy that you could desire. Rooms are clean, comfortable and well decorated. The host is very responsive and quick to answer questions. I just checked out yesterday and have already recommended Belchak's Window to multiple friends!



GET IN TOUCH WITH US!



[www.thecateredstays.com](http://www.thecateredstays.com)



231-714-6584



@cateredstays

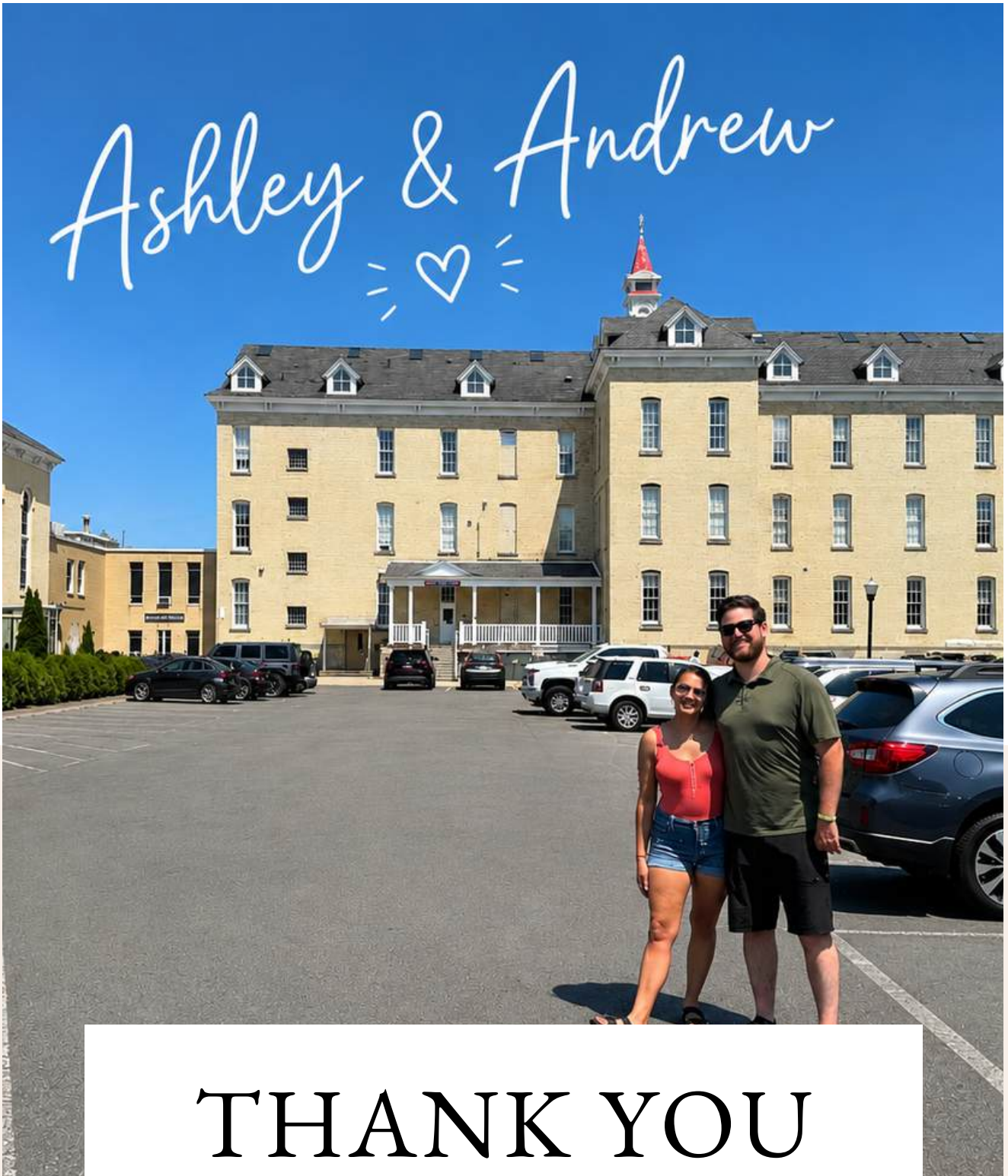
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BELCHAK'S WINDOW

Hosted by  
Catered Stays

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Ashley & Andrew



THANK YOU

PLEASE ENJOY YOUR STAY!

BELCHAK'S WINDOW

800 Cottageview Dr. #204, Traverse City, MI 49685 |

[andrew@thecateredstays.com](mailto:andrew@thecateredstays.com)



# AFTER YOUR STAY



LEAVE A GOOGLE REVIEW



TELL YOUR FRIENDS AND BOOK AGAIN



VISIT US AT [THECATEREDSTAYS.COM](https://www.thecateredstays.com)

THANK YOU SO MUCH FOR STAYING WITH US.  
COME BACK SOON!

# The Catered Club

We love hosting you at Catered Stays, and we'd love to welcome you back!

Whether it's a cozy weekend away or another celebration, we'll have everything catered to your needs once again.



FOR REPEAT GUESTS ONLY!



*Enjoy 20% off your next reservation at any  
CateredStays property when booked within 14 days*

**Your Comeback Code: WELCOMEBACK20**

Offer only available on: [TheCateredStays.com](https://TheCateredStays.com)